



File Attachment Index and Additional Notes

Attachment 1 – WEFTEC Connect 2020 Conference Brochure

Attachment 2 – Continuing Education Session Matrix

A detailed listing of the conference event sessions containing titles, dates, times and credit information.

Attachment 3 – Continuing Education Credit Grid

A detailed overview of the total number and types of credits available to attendees of this event.

Attachment 4 –Instructor-Speaker Bios - SAMPLES

This file contains biographies for a cross-section of WEFTEC Speakers and Instructors and serves to represent the level of knowledge and experience behind the delivery of this event. Additional bios will be provided upon request.

Attachment 5 - Standard Operating Procedures for Session/Instructor Selection

There are over 1,000 speakers participating in the delivery of 54 Live Virtual Session and 131 Pre-recorded Technical Sessions. This attachment contains a sample of the Standard Operating Procedures used by WEF's various committees to determine sessions and speakers through an abstract review process.

Attachment 6 –Session Quizzes - SAMPLES

Attachment 7 –Attendee Certificate & Transcript - SAMPLE

Attachment 8 – Audit Registration Instructions for State Boards

ADDITIONAL NOTES:

WEFTEC is the world's most comprehensive gathering of water quality professionals and thought leaders, featuring the sector's leading conference program, an extensive exhibition showcasing the field's most cutting-edge solutions, and a variety of valuable networking opportunities.

WEFTEC Connect 2020 will be a fully virtual event on the WEFTEC Connect online learning platform that offers attendees interactive education, an exhibitor showcase, and networking experiences. This event is more than another webinar or virtual meeting – it is a dynamic, immersive learning and networking experience, that takes the best of our in-person event and reshapes it for the virtual world. In addition, registrants can connect and learn 365 days of the year to WEFTEC Connect content and contacts.

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Virtual Education Content

- Live-stream Opening and Closing General Sessions
- Live and virtual stream of 54 selected technical sessions with speaker Q&A
- 131 on-demand, pre-recorded technical presentations

As part of WEFTEC Connect 2020 there will be over 202 Hours of session time available to event registrants. The number and types of credits that will be issued to each attendee will be based on the number and types of sessions they participate in. Please see attachment 3 – Continuing Education Credit Grid for details related the totals and types of credits available to attendees.

In order to participate in WEFTEC Connect 2020 users must register online prior to the last day of the live virtual portion of this event, October 9th. Attendance in each session will be tracked digitally to the minute and sessions will be interactive. There will be random polling questions along with session evaluations available to attendees during each live session. Additionally, there will be a multi-question quiz associated with each live AND pre-recorded session. These results will be listed, along with tracked participation time, on attendee CE transcripts. Attendees will be able to log into WEF's tracking portal to view and download CE credit documentation. An electronic database of all conference files is kept by WEF for a minimum of 7 years and can be supplied to state approval boards by request. This complies with the International Association of Continuing Education and Training (IACET) guidelines.

Most of the information contained within this web folder can also be viewed on one of the following websites – www.WEFTEC.org or www.wef.org